



Dear Parents,

Permission to Photograph Your Child – Consent Form

As part of our every day school activities, we take photographs or recordings of the children, either individually or in groups. Photographs may be used in children’s books and, for Early Years pupils, in their Learning Journeys. Additionally, we use photographs and videos to record and celebrate events and achievements within the school, for example sharing images of trips and visits in assemblies.

We also use images and video recordings in other ways:

- for school displays;
- for school publicity material;
- for the school website;
- for local or national media;

In order to fully comply with the Data Protection Act 2018, we need your permission before we can photograph or make any recordings of your child.

Please sign and complete the form overleaf and return to the school office. If you ever need to withdraw consent for any reason, please do so in writing to school.

Best Wishes,

Ms C Place

Ms C Place

Principal

Permission to Photograph Your Child - Terms and Conditions

1. This form is valid for the period your child attends this school. If you have given appropriate consent, some images of your child may be used after this time in publicity material and on the school website. If you wish these images to be withdrawn after your child leaves the school, please contact us in writing.
2. Consent can be withdrawn at any time by contacting the school in writing.
3. The images we take will be of activities that show the school and children in a positive light. Images may also be taken of children in our various after school clubs or attending trips and visits.
4. We may use group or class photographs or footage with very general labels e.g. 'science lesson'.
5. If we use photographs of individual pupils on the website or in publicity material, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.
6. If a child has won an award and the parent would like the name of their child to accompany their picture, we will obtain explicit permission from the parent before using the image.
7. We will make every effort to ensure that we do not allow images to be taken of any children for whom we do not have permission or who are 'at risk' or disallowed from having their photographs taken for legal or social reasons.
8. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended and not passed on to any third party websites or publishers. However, we cannot guarantee this and take no responsibility for the way images are used by other websites or publishers or for any consequences arising from publication where images have been used without our consent.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. In giving your consent, you understand that images may be used in printed and electronic form.

Permission to Photograph Your Child

Please complete the form below, then sign, date and return to the school office.

I confirm that I have read and understood all school terms and conditions and that I agree to abide by their use.

Name of Child	Class
Name of Parent/Guardian (please print clearly)	
Signature of Parent/Guardian	Date

It is important to tick all boxes that apply. Where forms are incomplete, we will assume permission has not been given.

Type of Consent	Yes	No
I give my permission for my child's image to be used to record their learning - Learning Journeys (both paper copies and online) and children's books – either their own or belonging to other children (if in a group photograph)		
I give permission for my child's photograph to be used on the Newsletter, school website and for school publicity materials, such as the school brochure.		
I give permission for my child's photograph to be used in local and/or national media, including promotional purposes for our Catholic Multi-Academy Trust.		

You may withdraw consent at any time by writing to Mrs Davidson (School Business Officer).

Video Filming and Photography during School Productions

During school productions, we accept that many parents may wish to photograph or film their child. However, all parents must agree to the following terms and conditions:

- **All photography and filming is for personal use only and must not be shared with external agencies.**
- **Video or photography from school events, including school events that are celebrated in church, must not be shared on *any* form of social media.**

I understand that if I film my child during any school productions, I am agreeing to the School's Terms and Conditions, especially regarding the use of social media.

Name of Parent/Guardian (please print clearly)	
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Signature of Parent/Guardian

Date
