

# DERBYSHIRE PRIMARY SCHOOL ADMISSION APPEAL FORM

This form should be used to appeal against the refusal of a school place at any Derbyshire school (this does not include schools in Derby City). This form must only be completed if you have already made an application for a place at the school and your request has been refused. Please read the enclosed guidance notes carefully, before completing the form. Alternatively you may complete the form online at [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions).

Use **BLOCK LETTERS** in Section One and complete in **BLACK INK** or type.

## Section One – Personal Details

Name of child: ..... Child's date of birth: .....

Full name of parent/guardian: .....

Address: ..... Telephone Numbers  
Home .....  
Work .....  
Mobile .....  
Email .....

Postcode: .....

Does your child have a Statement of Special Educational Need? Yes  No   
Is your child in care or has your child previously been in care but has now been adopted or is the subject of either a residence order or special guardianship order? Yes  No

Please give details of any other children in the family (i.e. brothers or sisters of the above child – please do not include cousins ):

Name	Date of birth	Relationship to above child:	Current school (if applicable):
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

## Section Two – School Details

Name of Preferred school: .....  
(appealing for)

Date school place required from: .....

Child's present school: .....  
(if applicable)

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**Please use this space to give your reasons for your choice of school and why you are appealing (use additional sheets if necessary).**

**Sign and date the form in the space provided below:**

**Signature:** ..... **Date:** .....

**Now return this form to the place given on page 4 of the enclosed guidance notes. It must be returned by 23 May 2014 at the latest for decisions notified on 16 April 2014 or for decisions notified after that date within 20 school days of receiving notification that your application was unsuccessful.**

**ⓘ *Privacy Notice.*** *The information you release to us will be used for schools admissions related purposes and may be shared, as the law allows, with partner organisations. Further details on the Authority's Data Privacy policies and those of partner organisations can be found on the Derbyshire County Council Website [www.derbyshire.gov.uk/privacynotices](http://www.derbyshire.gov.uk/privacynotices), or a hard copy can be provided on request.*

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